



Texas Educational Consultants Contact Information Form

PAYMENT POLICIES:

- ❖ We require a valid credit card on file before your first appointment – even if you don't plan on paying with this method. Please note, due to processing costs, there is a small fee included if paying with your credit card.
- ❖ Payment is due at the beginning of the month, for the month, or at the beginning of the session if there are no other sessions planned. We accept cash, check or credit cards. If payment is not given before the session, TEC will automatically charge the credit card on file.
- ❖ Non-payment for any reason will result in legal action including turning over unpaid invoices to a debt collector, directly affecting your credit score.

- ❖ TEC Tutoring Rates are as follows:
 - One on One Tutoring \$45 per hour
 - Essay Coaching and Editing \$55 per hour
 - Academic Organizational Planning \$55 per hour (includes supplies)
 - College/Career Counseling \$75 per hour
 - Reading Assessment \$75 per hour
 - Summer ACT/SAT Prep Class 4 Days \$285 class
 - School Year ACT Prep Class 6-8 Wks. \$50 deposit to hold spot, \$325 (due first class)
 - School Year SAT Prep Class 6-8 Wks. \$50 deposit to hold spot, \$350 (due first class)
 - After Hours & Weekend Fee \$10 (in addition to above rate)

Student(s): _____

Cell Phone: _____

Email: _____

Reason for tutoring: _____

Parent/Payee Name: _____

Relation to Student: _____

Address: _____

City, State, Zip code: _____

Cell Phone: _____

Email Address: _____

Name on card: _____

Address: (if different from above): _____

Card Number: _____

Expiration: _____ Code: _____

Please charge my card per session

I will send cash/check per session

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